

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD WEDNESDAY 13-JANUARY 2026

An Ordinary Meeting of Poundstock Parish Council was held on Tuesday 13-January 2026 at 7.30 p.m. at the Sunday School Rooms, Marhamchurch.

1. To note persons present and receive apologies for absence: 001/26
In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Michelle Carter, Tom O'Sullivan, Graeme Swatton and the Clerk.
Apologies were received from Cllr. Eric Harris.
Cllrs. Pamela Idelson, Liz White and John Worth were absent.
Members of the public present 0.
2. Declarations of Interests: None received. 002/26
3. Requests for Dispensation: None received. 003/26
4. Public Open Session: No representations were made during the public open session. 004/26
5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:
(a) Minutes of the Full Council:
RESOLVED, that the Minutes of the Ordinary Meeting held on 03-December 2025 were a true and accurate record and were signed by the Chair. 005/26
(b) Note any matters arising - None. 006/26
6. Correspondence to discuss and resolve a course of action with any associated expenditure:
Correspondence schedule was reviewed and **NOTED.** 007/26
7. Planning Matters:
Planning Applications to discuss and make a consultee comment:
- PA26/00072** Proposal: Non-Material amendment to decision notice PA23/02306 dated 02.10.2023 to add solar panels to flat roofs.
Location: Land North of Pineapple House, Poundstock, Bude, Cornwall EX23 0DZ.
Following discussions it was unanimously RESOLVED to make no objection. 008/26
- PA25/09502** Proposal: Demolition of two residential dwellings and garages and replaced with one self-build residential dwelling and detached garage.
Location: Sear Reach, Marine Drive, Widemouth Bay, Bude, Cornwall EX23 0AQ.
Following lengthy discussions it was RESOLVED to make no objection (3-1). 009/26
- PA25/09164** Proposal: Removal of one pent shed, LPG and adjacent garden fence and the installation of a garden room.
Location: Sedum House, Poundstock, Bude, Cornwall EX23 0AU.
Following discussions it was RESOLVED to make no objection. 010/26
- (b) To note any applications received from Cornwall Council by the time of the meeting: None. 011/26
- (c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> 012/26
PA25/00281 Contractors Yard, Coppathorne, Poundstock, Bude, Cornwall EX23 0DD PIP Construction of 5 dwellings - Appeal Allowed Decision was **NOTED.**
8. Finance to discuss and resolve a course of action with associated expenditure:
(a) To note income, banking and investment statements - **NOTED.** 013/26

(b) To resolve to approve payment of outstanding accounts as per schedule.

RESOLVED unanimously, to make payments as scheduled.

014/26

9. Agenda items to discuss and resolve a course of action and associated expenditure:

To receive an update and consider next steps for a new hall for Poundstock - The Chair provided an update on the progress of the new Hall for Poundstock, Laurence Associates have submitted an application for the discharge of planning conditions, representing a step forward in progressing the project. The Capital Fundraising Report prepared by Charity Fundraising Ltd has now been received and will help to inform the next steps of fundraising and project planning. The Chair also advised that the purchase of the field is progressing through the solicitors, and further updates will be provided as matters advance.

015/26

(b) To receive an update and consider next steps for the public toilets - Cllrs. Blake and Carter, as the Portfolio Holders, met with builders to discuss proposed refurbishment works. The Chair provided an update on the next stage of works, which will include improvements to the baby-changing room, the cleaners' room, and the removal of the redundant meter box on the outside wall. The showers will form the next stage of refurbishment, quotes to be obtained and presented in due course.

016/26

(c) To receive and consider an update on the proposed car park levy received from Cornwall Council - The cessation of the car park levy was discussed at length. **In view of the current uncertainty, it was RESOLVED to contact Cornwall Councillor Dan Rogerson to seek more detailed information.**

017/26

Should any future levy be introduced, it would be dependent upon an increase in car parking fees, with the amount linked to the number of tickets sold. At present the position remains unclear.

As the Council's representative on the 'Making Space for Sand' project, the Chair reported that works on the top car park could commence in February, with completion by the end of April. The scheme will improve parking using reinforced matting with green cover, including sea grass and Cornish wildflowers, together with new road markings.

(d) To consider writing to Cornwall Council Planning to highlight ongoing concerns regarding sewage capacity in the Widemouth Bay Area and to request that future planning decisions take these infrastructure constraints into account until the matter has been resolved - Following lengthy discussions it was **unanimously RESOLVED that the Clerk write to the Chief Planning Officer at Cornwall Council raising concerns regarding the sewage capacity constraints at Widemouth Bay and requesting consideration of a moratorium on further residential planning consents until the matter is resolved.**

018/26

(e) To review meeting schedule and venue going forward - Following discussions it was agreed that the next available day for a meeting in the Sunday School Rooms, Marhamchurch would be held on Thursday 29-January commencing at 7-30pm. Going forward, Ordinary Meetings would be held in the Sunday School Rooms, Marhamchurch, on the third Wednesday of each month, commencing at 7-00pm.

10. To receive reports and authorise any action:

019/26

(a) Poundstock Ward Member's Report: Cllr. Nicky Chopak reported that, in the aftermath of Storm Goretta, Emergency Plans had been put into action. She emphasised the importance of Councils and Communities being aware of, and prepared with, appropriate Emergency Plans. She also reminded Members of the forthcoming CAP Meeting, to be held on 08-March, which will focus on matters relating to young people.

(b) Chair's Report: The Chair reported that, since the last meeting, he had attended a number of meetings and briefings including CAP, Housing, and discussions relating to the Cornwall Council Budget. He also reported on his involvement in the Making Space for Sand project, the Neighbourhood Development Plan (NDP), and attendance at a site meeting with contractors in connection with the refurbishment works at the public toilets

(c) Clerk's Report: The Clerk contributed to the meeting when required.

(d) Assistant Clerk's Report: The Assistant Clerk advised that a Freedom of Information request had been responded to and that a complaint is currently being considered by the Information Commissioner's Office.

11. NDP Steering Group to receive reports and authorise any action and expenditure:

The Chair reported Cornwall Council queried a number of aspects of the potential site at Buttercup Fields in relation to further development, including the possible requirement for an environmental assessment. **020/26**

12. Council Representatives to receive reports from Outside Bodies:

021/26

The Chair reported that he had attended a meeting of the Making Space for Sand group, which had been referred to earlier in the meeting.

13. Portfolio Reports to receive written reports and authorise any action and expenditure:

022/26

Police Advocate & Emergency Procedures: Cllr Swatton provided a brief update on matters relating to community safety and policing, including the general direction of travel in policing.

14. Co-option of Parish Councillors: It was **NOTED** that there are currently two casual vacancies, and no further applications have been received to date.

023/26

15. Items for Information: Cllr. O'Sullivan provided information on a planning application relating to the former Cliff Hotel site in the Bude area, which includes proposals for affordable housing.

024/26

16. Notification of meeting and suggested items for the agenda:

025/26

The next meeting will take place on 29-January 2026 at 7:30pm in the Sunday School Rooms, Marhamchurch, after which the Council will meet monthly on the third Wednesday of each month starting on 18-February 2026.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; 'to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw ' - None.

026/26

18. Close the Meeting - Meeting Closed at 21:55.

027/26

FINANCE SCHEDULE 13-JANUARY 2026

BANKING AND INVESTMENT STATEMENTS

| | | |
|-----------------|----------------------|-------------|
| Current Account | Statement 28/11/2025 | £34,412.49 |
| Reserve Account | Statement 19/12/2025 | £82,659.74 |
| CCLA | Statement 31/12/2025 | £93,198.35 |
| Call Account | Statement 30/11/2025 | £321,625.29 |

INCOME

| | | |
|------------------------|--------------------------------------|---------|
| Arthur Bryant Funerals | Memorial - Stephens 16/12/2025 (BGC) | £120.00 |
| Barclays Bank | Interest Earned 08-Sep to 07-Dec 25 | £240.48 |

TOTAL INCOME 13/01/2026 **£360.48**

EXPENDITURE

| | | |
|-------------------------|-----------------------------------------------------------------------|-----------|
| Cornwall ALC Limited | Invoice 2526-780 Councillor Training 03/12/25 (BACS) | £42.00 |
| Cornwall ALC Limited | Invoice 2526-804 Code of Conduct Training (x3) 03/12/25 (BACS) | £120.00 |
| Crystal Clear | Invoice 67 Window Cleaning Public Toilets 08/12/25 (BACS) | £59.00 |
| Source for Business | Invoice 6092400656 Public Toilets 04-Sep to 05-Dec 25 08/12/25 (BACS) | £1,253.66 |
| British Gas Business | Invoice 808697027 Public Toilets 02-Nov to 01-Dec 25 09/12/25 (BACS) | £124.89 |
| EDS Limited | Invoice 6015 New Hall - Surface Water Drainage Test 11/12/25 (BACS) | £3,396.00 |
| Laurence Associates | Invoice FS41294 Architectural Services 18/12/25 (BACS) | £2,003.00 |
| Starboard Systems Ltd | Invoice 14511 01-31 Jan (DD) 01/01/2026 | £50.40 |
| ICO | Data Protection Feed Renewal (BACS) | £52.00 |
| Laurence Associates | Invoice 40713 Architectural Services (BACS) | £173.64 |
| Charity Fundraising Ltd | Invoice 4951 New Hall - Strategic Consultancy 31/12/25 (BACS) | £1,015.20 |
| Staff Costs | Mth 10 (BACS) | £875.72 |
| HMRC | PAYE/NIC Mth 10 (BACS) | £305.94 |

TOTAL EXPENDITURE 13/01/2026 **£9,471.45**

Signed by the Chairman _____ Date of Meeting _____